**Department Reports**

**Starting November 1st, 2022**

**Public Works Department – Submitted by John Barnekow, Foreman**

Road Maintenance

* We continued to cut trees and remove stumps on a section of Marshall Lake Road in preparation to widen the roadway. After cutting the trees we hauled the branches and stumps away to a dump site.
* We have been belly blading and grading the gravel and earth roads to get them smoothed out before they freeze for the year.
* We used the new boom mower on the new Cat wheel loader to mow small trees and branches along Fire Lane Road, Twin Lake Road, and Monheim Road. It was also used on East Hunter Lake in areas where the mulcher on the Cat skid steer could not reach.
* We continue to use the Cat skid steer with mulcher to mulch the small trees and brush along East Hunter Lake Road.
* We had to plow and sand multiple times this month including during weekends and after regular workday hours.

Brush Site

* We continue mulching the brush site with the mulcher on the Cat skid steer.

Fire Department

* We winterized the water pumps that are on the fire department’s brush trucks so the trucks can be used during below freezing temperatures.
* We installed a battery-operated jack on the enclosed trailer for the fire department UTV.

Signs

* We have been ordering and installing new fire numbers and private road street signs.
* Town Equipment Maintenance
* We had to replace some bolts on the mount for the underbody blade of the 2006 Sterling dump truck.
* We took the 2020 Chevy Silverado to Rhinelander GM to get the recalls on it fixed. We had them change the oil when it was there and look it over before the warranty ends in February 2023.
* We had to install the snowplows, wings, and sanders on the town equipment to get them ready for snow removal and sanding.

**Conover Fire Department – Rob Martinson – Fire Chief**

This month we worked on scene set up and getting familiar with our new air bags being trained on using them properly. We also were trained on how to keep our air bags clean and in proper working order.

Officer meeting 1

Meeting and training 2

Lift assists 12

Structure fire 0

Wildland fire 0

Mutual Aid 1

Tree on lines 0

Citizen assists 2

Total calls with meetings 18

**Conover Ambulance – Kendra Lederer – Service Director**

We had a couple challenges this month with access to patients or removal of the patients due to tight spaces or weather. I have purchased a few new items to help us with removal in tight spaces, carry mats that hold up to 1000lbs and they have a lot of handles so we can get more hands carrying some of the heavier people and help us with steep inclines or long distances.

Been doing research on new stretchers and the power load system to help assist us in getting the patient in the back of the ambulance, I wish they also came with snow tires!! I’ve been working with Stryker on some options and payment plans to purchase a new stretcher, also looking at funds the ambulance can put out to try and limit monies the town would have to put in. I will send the board the information I have received before the board meeting so you can look it over. Unfortunately the stretcher and power load system come with a steep price.

**Total Runs:** 11

**No-Transports**: 5

**Transports:** 6

**MINUTES - CONOVER CHAMBER OF COMMERCE**

**BOARD MEETING – WEDNESDAY November 9, 2022 at Conover Center**

**IN ATTENDANCE:** Jacki Hildebrandt, Jenny Schiddel, Mimi Muehlbach, Carolyn Young, Chris Yerges, Kelly Kraetsch, Beth Millin **ABSENT:** Marilyn Hilliard **GUEST:** Ashlee Millin

**ACCEPTANCE OF MINUTES:** All were in favor of acceptance of minutes from October 19, 2022 meeting.

**CHAMBER FINANCES:** Reviewed and accepted financial report. Will put together a financial report for our Annual General Membership Meeting. Filed annual report with WI Department of Financial Institutions. Town of Conover 2023 budget & tax levy approved 10-19-2022. Discussed room tax. No grants to apply for currently.

**CHAMBER BOARD & OFFICE:** Finalized changes to Chamber bylaws. Will make copies of bylaws for our membership to review and approve at our Annual General Membership Meeting. Discussed agenda, year in review report, and board election details for our Annual General Membership Meeting.

**MEMBERSHIP:** We have increased our business membership by 50% to date. Discussed midyear membership rate. Need to review and categorize our membership. Eagle River Chamber has invited us to join their Chamber. Will reach out to Kim Emerson to find out what the benefits are of our Chamber joining their Chamber.

**NEWSLETTER:** Discussed ideas for content in the upcoming newsletter.

**ADVERTISING & PROMOTION:**

*BRANDING:* Action photos needed. Chamber logo needs to be updated yet on our website. QR code to be acquired soon.

*VISITOR’S GUIDE:* Received our timeline from 5Star Marketing. Ad sales starting later this week. Reviewing guide content.

*WEBSITE:* Website report reviewed. 2023 events on website. Still need to add Chain Skimmer events. Will be adding Trail Conditions to website home page when snow arrives.

*FACEBOOK:* Will be sharing and posting our member’s holiday specials.

*VISITOR CENTER:* Jacki & Jenny attended Town Property Committee meeting to discuss Visitor Center. Committee is going to have property deed for DNR/Info Center building located at 428 Highway 45 North reviewed by town attorney. Committee will also be touring the building.

*TRAVEL WISCONSIN:* Discussed Destination Assessment Survey they offer. Will reach out to Jeff Anderson for further information.

*ACTION TRACKS:* Ad finalized, and publication will be going to print soon.

*CHAIN SKIMMER PROGRAM AD:* We will pass on purchasing a program ad but will share advertising opportunity with our membership.

*UP NORTH ACTION AD:* Email received from 5Star Marketing to place ad in December/January issue. Will review.

**EVENTS:**

*UPCOMING EVENTS:* Chamber Toy Drive 11-9-2022 to 12-9-2022, Santa Comes to Conover 12-4-2022, Town Sledding Party 12-30-2022, CSB Poker Run, CSB Trailside Roast 1-14-2023.

*2023 EVENTS:* Posted on our website.

**VILAS COUNTY TOURISM & CHAMBER:** Vilas County Chamber meeting 11-10-2022. Kelly will reach out to Todd Bierman to discuss QR code for Map It App on trailside kiosks.

**MISCELLANEOUS:** Discussed Great Pinery Heritage Waterway. Will do more town Christmas decorating on 12-1-2022.

**ANNUAL GENERAL MEMBERSHIP MEETING:** Tuesday, November 15, 2022 at 5:30 p.m. at Lanny’s Fireside.

**NEXT BOARD MEETING:** Our next scheduled board meeting is Wednesday, December 21, 2022 at 9:00 a.m. at the Conover Center.

Respectfully submitted: Jennifer Schiddel, Secretary